



RIDGEWATER

COLLEGE

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Ridgewater College Posting
A Minnesota State College

General Maintenance Worker (GMW)

Full-time, Unlimited Vacancy Notice

Posting Date: 10.29.2025

Ridgewater College is seeking a General Maintenance Worker (GMW), to provide general custodial duties, which include light maintenance, operation of equipment as needed, routine cleaning and housekeeping, grounds keeping, and other related work to maintain a pleasant, healthful, aesthetic, and secure environment for all staff, students, and clientele.

Classification: General Maintenance Worker

Campus: Hutchinson

Bargaining Unit: AFSCME, 203

Employment Condition: Full-time, Unlimited

Classified Status: Classified

Work Schedule: Monday- Thursday 12:00PM – 8:30PM; Friday 10:00 AM – 6:30 PM

Work Area: Physical Plant

Wage: \$20.21- \$25.43/hr.

PCN: 00758920

Job Summary

This position provides general custodial activities under general supervision for all state-owned structures, land, and state-maintained structures and grounds. Duties are performed according to regularly assigned schedules, with priority given to specific areas/locations. Activities may include light maintenance, operation of equipment as needed, routine cleaning and housekeeping, groundskeeping, special maintenance and repair activities, special events, and other related work as required to maintain a pleasant, healthful, aesthetic, and secure environment for all staff and clientele. **Note:** Shift differential is paid from 6:00PM-9:30PM at \$2.25/per hour.

RESPONSIBILITIES AND RESULTS

1. To clean and maintain a specific area so that activities can be conducted in a sanitary, functional environment.
2. Operate, maintain, and make minor repairs on vacuums, auto scrubbers, roto, extractors, and other mechanical equipment so that cleaning and maintenance responsibilities are performed timely and efficiently. To make minor repairs in specific areas, ex. Toilets, urinals, locks, tables, and seating.
3. Set up needed equipment and furnishings so that scheduled activities can be conducted.
4. Secure buildings for closing.
5. To clean sidewalks and entrances if needed so that orderly appearances and accessibility are ensured, and to keep the grounds functional and safe.

WILLMAR CAMPUS

2101 15th Ave NW

Willmar, MN 56201

320-222-5200 | 1-800-722-1151

FAX 320-222-5212

HUTCHINSON CAMPUS

2 Century Ave SE

Hutchinson, MN 55350

320-234-8500 | 1-800-722-1151

FAX 320-234-8512

www.ridgewater.edu

A member of Minnesota State.
Ridgewater College is an affirmative action, equal opportunity employer and educator.
This document is available in alternative formats to individuals with disabilities upon request.

6. Perform other duties as assigned to ensure the smooth functioning of the department and maintain the reputation of the organization as a viable business partner.

Minimum Qualifications *(required skills to enter the job; must be identified on application materials)*

- Knowledge of different types of flooring/floor covering sufficient to determine proper methods of maintenance and appropriate cleaning methods, materials, agents, and equipment.
- Knowledge of chemical cleaning agents such as ammonia, bleaches, scouring agents and soaps sufficient to appropriately select the agent(s), handle and apply, and dispose of safely.
- Knowledge of methods, tools, and equipment used in maintenance sufficient to use effectively and operate safely and to make minor repairs.
- Ability to have the physical health and endurance sufficient to perform work functions.
- Ability to follow simple oral and written instructions.
- Ability to perform assigned tasks with limited work direction and ability to keep simple records.
- Must have a valid Minnesota State class D driver's license.

Preferred Qualifications *(desired but not required)*

- Thorough knowledge of building custodial practices and procedures and equipment, materials, and supplies.
- Special Class C Boilers License or higher or the ability to obtain one.
- Current class A CDL driver's license.
- Ability to write reports.
- Some knowledge of building utilities maintenance and repair.

How to Apply

Apply online at

https://minnstate.wd1.myworkdayjobs.com/Minnesota_State_Careers/job/Hutchinson/General-Maintenance-Worker_JR0000003476

Online application deadline is 11:59PM on November 12, 2025.

In order to be given full consideration, applications must be complete.

Why Work For Us

GREAT BENEFITS PACKAGE! Minnesota State offers a comprehensive benefits package including:

- 11 paid holidays each year
- Medical Insurance (Single Coverage \$38.50 per month and Family Coverage is \$262.66 per month)
- Dental Insurance (low deductibles)
- Paid Parental Leave (six weeks)
- Employer paid life insurance
- Short and Long Term Disability

- Pre-tax Flexible Spending Accounts (Medical and Dependent Care)
- Retirement Plan
- Tax-deferred Compensation
- Generous vacation and sick leave

Additional Requirements

In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

Other Information

Employment information for this position can be found in its collective bargaining agreement or its plan document at <http://mn.gov/mmb/employee-relations/labor-relations/Labor/>.

Contact

If you have questions about the position, contact Felicia Telecky at felicia.telecky@ridgewater.edu or 320-234-8534.

Institution Information

MISSION: Ridgewater College empowers diverse learners to reach their full potential and enrich their lives through personalized and relevant education in an accessible, supportive, and inclusive environment.

VISION: Ridgewater College is a student-centered educational leader focused on innovation, excellence and affordability.

GUIDING PRINCIPLES:

- Enterprising - We are future-focused, and change-oriented, developing creative solutions to challenges that maximize our institutional, system and local resources.
- Empowerment – We develop and empower employees to make decisions to best serve students and stakeholders.
- Excellence – We strive to exceed expectations in all that we do.
- Diversity, Equity, and Inclusion – We seek to understand and appreciate the needs and experiences of every individual and actively work to provide genuine opportunities for everyone to succeed and participate in college activities and processes.
- Trust and Respect – We are committed to developing a culture based in processes and behavior that create trust and respect among all stakeholders.
- Collaboration – We connect and work together to achieve common goals while respecting needs and interests of stakeholders.
- Curiosity and Creativity – We constantly strive to understand, learn, change, and improve.
- Accountability – As individuals and groups, we willingly accept and take ownership of our successes and failures.

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals

based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers.mmb@state.mn.us. Please indicate what assistance is needed.