



RIDGEWATER

COLLEGE

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Ridgewater College Posting
A Minnesota State College

Vice President of Finance & Operations

Full-Time, Unlimited Vacancy Notice

Posting Date: 9.5.2025

Classification: MnSCU Excluded Administrator – Range 9

Campus: Willmar

Labor Plan: Personnel Plan for Minnesota State Colleges and Universities Administrators

Employment Condition: Full Time, Unlimited

Classified Status: Unclassified

Work Schedule: Monday – Friday (8:00am-4:30pm)

Anticipated Hiring Wage: \$130,000 – \$155,000 (dependent on experience and internal equity)

Salary Range: 9

Minimum	Midpoint	Delegation Limit	Q3	Maximum
\$116,314	\$151,594	\$162,619	\$168,683	\$185,771

PCN: 01146701

Job Summary

The Vice President of Finance and Operations provides strategic leadership, vision, and oversight for the College's financial, operational, and facility functions. This includes responsibility for budgeting, financial planning, fiscal operations, facilities management, financial aid, auxiliary enterprises, risk management, safety and security programs, and capital construction projects. As the College's Financial Officer, the Vice President serves on the Executive Committee and reports directly to the President, offering critical guidance on financial and facilities-related issues and opportunities.

This role supports a two-campus operation and plays a key part in advancing the College's mission by strengthening budget planning, resource allocation, and administrative processes in support of teaching and learning, student success and continuous improvement and innovation. This role requires a commitment to shared goals with the College President and with the College's Executive team, as well as the ability to establish and maintain productive collegial and professional working relationships with the internal and external community.

The College seeks a trusted advisor who leads with empathy, integrity, and inclusiveness, and who models ethical decision-making and service to others. This leader will demonstrate a strong commitment to diversity, equity, and inclusion, with sensitivity to the varied backgrounds of students and employees. Through collaboration with faculty, staff, supervisors, and administrators, the Vice President will cultivate fiscal accountability, mutual trust, and respect, creating an environment where all members of the College community can thrive.

WILLMAR CAMPUS

2101 15th Ave NW

Willmar, MN 56201

320-222-5200 | 1-800-722-1151

FAX 320-222-5212

HUTCHINSON CAMPUS

2 Century Ave SE

Hutchinson, MN 55350

320-234-8500 | 1-800-722-1151

FAX 320-234-8512

www.ridgewater.edu

A member of Minnesota State.

Ridgewater College is an affirmative action, equal opportunity employer and educator.
This document is available in alternative formats to individuals with disabilities upon request.

Characteristic Duties and Responsibilities:

1. Serve as the College's Financial Officer responsible for planning, coordinating, and directing the financial management and auxiliary services of the college and provide overall management of fiscal operations.
2. Provide leadership to organize and direct the safety and security of the College.
3. Supervise the maintenance supervisors responsible for planning, coordinating, and directing plant operations and the day-to-day facility operations of the College.
4. Provide a strong leadership role within the College and Minnesota State system.
5. Human Capital Management

Qualifications:

The Vice President of Finance and Operations must have the expertise and experience to lead the finance and facilities operations of a 2-year, student-centered public institution and possess the following qualifications.

Minimum Qualifications *(required skills to enter the job; must be identified on application materials)*

- Bachelor's degree in a relevant field
- Five years of relevant professional experience.
- Demonstrated experience in leadership, management, supervision, communication, and interpersonal relations.
- Experience interpreting and applying federal and state legislation, regulations and state, system, and institutional policies.
- Demonstrated effective written and verbal communication skills.
- High degree of computer literacy, including proficiency and demonstrated ability to use technology to develop business process efficiencies.

Preferred Qualifications *(desired but not required)*

- Advanced degree in a related field.
- Demonstrated commitment to diversity, equity and Inclusion and experience working with a diverse range of colleagues and constituents.
- Experience working in a collective bargaining environment.
- Experience in public sector accounting, finance or business management.
- Experience in higher education, preferably with a public two-year institution.
- Experience in strategic planning, project management, and change management.

How to Apply

Apply online at: https://minnstate.wd1.myworkdayjobs.com/Minnesota_State_Careers/job/RIDG---Willmar-Campus/Vice-President-of-Finance---Operations_JR0000003201

***If you are a current employee, here is how to apply:**

All current system employees will need to log into the career site [Workday](#) to apply for the position. Employees may also search for “Browse Jobs- Employees” in Workday via the search bar at the top to view open positions.

To access Jobs Hub:

1. Log into Workday.
2. Open the [Jobs Hub](#) app to browse open job postings, save search criteria for future use, and review your submitted applications.
3. If you don't see Jobs Hub on your Workday homepage, use Workday Search.

To apply for a position you find on Jobs Hub, click on the posting's Apply button, complete the application, and click Submit. By following these steps, you can help maintain data integrity and streamline the hiring process for both you and the hiring manager.

Online application deadline is 11:59PM on October 3, 2025.

Why Work For Us

GREAT BENEFITS PACKAGE! Minnesota State offers a comprehensive benefits package including:

- 11 paid holidays each year
- Medical Insurance (Single Coverage \$38.50 per month and Family Coverage is \$262.66 per month)
- Dental Insurance (low deductibles)
- Paid Parental Leave (six weeks)
- Employer paid life insurance
- Short and Long Term Disability
- Pre-tax Flexible Spending Accounts (Medical and Dependent Care)
- Retirement Plan
- Tax-deferred Compensation
- Generous vacation and sick leave

Additional Requirements

In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

Other Information

Employment information for this position can be found in its collective bargaining agreement or its plan document at <http://mn.gov/mmb/employee-relations/labor-relations/Labor/>.

Contact

If you have questions about the position, contact Felicia Telecky at Felicia.telecky@ridgewater.edu or at 320-234-8534.

Institution Information

MISSION: Ridgewater College empowers diverse learners to reach their full potential and enrich their lives through personalized and relevant education in an accessible, supportive, and inclusive environment.

VISION: Ridgewater College is a student-centered educational leader focused on innovation, excellence and affordability.

GUIDING PRINCIPLES:

- **Enterprising** - We are future-focused, and change-oriented, developing creative solutions to challenges that maximize our institutional, system and local resources.
- **Empowerment** – We develop and empower employees to make decisions to best serve students and stakeholders.
- **Excellence** – We strive to exceed expectations in all that we do.
- **Diversity, Equity, and Inclusion** – We seek to understand and appreciate the needs and experiences of every individual and actively work to provide genuine opportunities for everyone to succeed and participate in college activities and processes.
- **Trust and Respect** – We are committed to developing a culture based in processes and behavior that create trust and respect among all stakeholders.
- **Collaboration** – We connect and work together to achieve common goals while respecting needs and interests of stakeholders.
- **Curiosity and Creativity** – We constantly strive to understand, learn, change, and improve.
- **Accountability** – As individuals and groups, we willingly accept and take ownership of our successes and failures.

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers.mmb@state.mn.us. Please indicate what assistance is needed.