



RIDGEWATER

COLLEGE

creating opportunities. changing lives.

Ridgewater College Posting A Minnesota State College

English Instructor

Unlimited Full- Time Vacancy Notice

Posting Date: March 25, 2024

Campus: Hutchinson

Bargaining Unit: MSCF

Employment Condition: Full – Time, Unlimited

Wage: Commensurate with relevant paid work experience and education.

Effective Date: August 2024

PCN: 00798591

RESPONSIBILITIES:

- Teach a variety of English courses (e.g., English Composition, Literature)
- Participate in assessment of student academic achievement at classroom, department, and college level.
- Participate in the larger college community through a variety of activities (e.g., curriculum development, service on committees, student life, etc.).
- May required travel between Willmar and Hutchinson campuses for teaching assignments (as needed)
- Possess and maintain a valid Driver's License.
- Demonstrate a knowledge of and interest in diverse cultures and populations.

Minimum Qualifications *(required skills to enter the job; must be identified on application materials)*

Education Requirement

- Master's degree in English or a directly related field, or a Master's degree with a minimum of 18 graduate semester credits (27 graduate quarter credits) in English or a directly related field.

Preferred Qualifications *(desired but not required)*

- Two years of teaching experience; preferably at a community college.
- Experience with course construction, curriculum development and classroom management.
- Experience using D2L or other learning management systems.
- Experience with online teaching and/or learning.
- Experience working with a diverse student population.

WILLMAR CAMPUS

2101 15th Ave NW

Willmar, MN 56201

320-222-5200 | 1-800-722-1151

FAX 320-222-5212

HUTCHINSON CAMPUS

2 Century Ave SE

Hutchinson, MN 55350

320-234-8500 | 1-800-722-1151

FAX 320-234-8512

www.ridgewater.edu

How to Apply

Position is open until filled.

Apply online at <https://ridgewater.peopleadmin.com/postings/1770>

Applications must include:

- Online Employment Application
- Resume
- Letter of interest addressing the position qualifications
- Diversity Statement
- Unofficial copy of transcripts
- List of three professional references with contact information

Why Work For Us

GREAT BENEFITS PACKAGE! Minnesota State offers a comprehensive benefits package including:

- Academic Year Contract
- Medical Insurance
- Dental Insurance (low deductibles)
- Paid Parental Leave
- Employer paid life insurance.
- Short- and Long-Term Disability
- Pre-tax Flexible Spending Accounts (Medical and Dependent Care)
- Retirement Plan
- Tax-deferred Compensation
- Generous vacation and sick leave

Additional Requirements

In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

Other Information

Employment information for this position can be found in its collective bargaining agreement or its plan document at <http://mn.gov/mmb/employee-relations/labor-relations/Labor/>.

Contact

If you have questions about the position, contact Dave Gifford at david.gifford@ridgewater.edu

Institution Information

MISSION: Ridgewater College empowers diverse learners to reach their full potential and enrich their lives through personalized and relevant education in an accessible, supportive, and inclusive environment.

VISION: Ridgewater College is a student-centered educational leader focused on innovation, excellence and affordability.

GUIDING PRINCIPLES:

- Enterprising - We are future-focused, and change-oriented, developing creative solutions to challenges that maximize our institutional, system and local resources.
- Empowerment – We develop and empower employees to make decisions to best serve students and stakeholders.
- Excellence – We strive to exceed expectations in all that we do.
- Diversity, Equity, and Inclusion – We seek to understand and appreciate the needs and experiences of every individual and actively work to provide genuine opportunities for everyone to succeed and participate in college activities and processes.
- Trust and Respect – We are committed to developing a culture based in processes and behavior that create trust and respect among all stakeholders.
- Collaboration – We connect and work together to achieve common goals while respecting needs and interests of stakeholders.
- Curiosity and Creativity – We constantly strive to understand, learn, change, and improve.
- Accountability – As individuals and groups, we willingly accept and take ownership of our successes and failures.

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers.mmb@state.mn.us. Please indicate what assistance is needed.