

**MINNESOTA STATE
RIDGEWATER COLLEGE
INTERNAL POSTING**

**Job Class: General Repair Worker - Job ID 57528
Working Title: GRW**

Who May Apply:	Open to all qualified job seekers
Date Posted:	07/28/2022
Closing Date:	08/11/2022
Hiring Agency/Seniority Unit:	Ridgewater College-Willmar
Division/Unit:	AFSCME
Appointment Type:	Full-time, Unlimited
Work Shift/Work Hours:	Evening Shift, 2:30 pm to 11:00 pm
Days of Work:	Monday – Friday
Travel Required:	No
Salary Range:	\$23.91 - \$27.53/hourly
Classified Status:	Classified
Bargaining Unit/Union	202-AFSCME
Work Area:	Physical Plant
Anticipated Start Date:	08/22/2022

Job Summary

Under general supervision, performs semi-skilled jobs in a variety of trade areas. The incumbent typically paints walls, ceilings, railings and floors, repairs holes in walls, floors and ceilings, replaces parts, makes minor adjustments to machinery, and repairs to buildings, equipment and miscellaneous articles. Work is done in accordance with established procedures, and frequent and detailed instructions are given on new or complex work. Perform general cleaning in an assigned area and maintenance of the facility to create a pleasant and safe environment for learning. To preserve the condition of the buildings and equipment. To set up and tear down functions for college and community events and to assist all areas and departments for special college events.

Qualifications

Minimum Qualifications:

- Knowledge of chemical cleaning agents sufficient to appropriately select the agent(s), handle and apply, and dispose of safely.
- Knowledge of methods, hand and power tools and equipment used in maintenance sufficient to operate safely, demonstrate effectively and make minor repairs or direct repairs.
- Ability to read and understand written materials such as instruction manuals, and procedure and policy information.
- Ability to perform a variety of physical tasks, lift and carry materials weighing 40-60 lbs. (and occasionally more), and work in inclement weather conditions when necessary.
- Demonstrate a knowledge of and interest in diverse cultures and populations.
- Valid MN Drivers License
- Ability to pass Physical Exam
- Knowledge of different types of flooring sufficient to determine proper methods of maintenance.
- Some knowledge of building utilities maintenance and repair.

Preferred Qualifications:

- Wide knowledge of Wall and floor coverings (painting of walls, vinyl wall coverings, flooring materials and repair of various flooring)
- Carpentry skills for minor projects.
- Plumbing skills for repair of sinks, shower's, urinal's, toilets, water fountains etc.
- Knowledge of physical building systems such as, HVAC, Plumbing, Electrical to help troubleshoot problems.
- Steam Boilers License
- Ability to provide oral and written notifications sufficient to ensure that all stakeholders are informed of the repair of building, area, or the piece of equipment that is being worked on and to communicate this to staff, faculty, administration and students to avoid any delays or interruption of services.
- Ability to keep records and perform clerical functions and math calculations sufficient to order supplies and complete inventories.
- Thorough knowledge of building custodial practices and procedures and equipment, materials and supplies.
- Special Class C Boilers License or higher or the ability to obtain one.
- Current Minnesota Class A CDL driver's license.

Physical Requirements

- Physical health and endurance sufficient to perform work functions (ex. , lifting, standing, sitting, kneeling, pushing and pulling.
- Physical abilities include- bending, stooping, and reaching above shoulder level, crouching, pushing, and pulling.
- Twisting and squatting are necessary on an occasional basis.
- Ability to work outside in heat or below freezing weather.
- Ability to work above ground level such as on ladders, scaffolding or powered lifts.

How to Apply

You must go to www.mn.gov/careers to apply, search for **Job ID 57528**. If you are unable to apply online, please contact the job information line at 651.259.3637.

Additional Requirements

This position requires successful completion of the following:

In accordance with the Minnesota State Colleges & Universities Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State vehicle use criteria and consent to a Motor Vehicle Records check.

Why Work For Us

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

Our differences make us stronger and leveraging them helps us create a workforce where everyone can thrive. The State of Minnesota is an equal opportunity employer. We are committed to embedding diversity, equity, inclusion, and accessibility at our workplace. We do this by developing strong leaders and advocates, increasing cultural competence and understanding among all employees, and removing institutional barriers and attitudes that prevent employees from advancing as far as their talents will take them. We prohibit discrimination and harassment of any kind based on race, color, creed, religion, national origin, sex (including pregnancy, childbirth and related medical conditions), marital status, familial status, receipt of public assistance, membership or activity in a local human rights commission, disability, genetic information, sexual orientation, gender expression, gender identity, or age.

Other Information

Employment information for this position can be found in its collective bargaining agreement or its plan document at <http://mn.gov/mmb/employee-relations/labor-relations/Labor/>.

For additional information about the application process, go to www.mn.gov/careers.

Contact

If you have questions about the position, contact Kristen Hanson at jane.bohlsen@ridgewater.edu.

Institution Information

MISSION: Ridgewater College empowers diverse learners to reach their full potential and enrich their lives through personalized and relevant education in an accessible, supportive, and inclusive environment.

VISION: Ridgewater College is a student-centered educational leader focused on innovation, excellence and affordability.

GUIDING PRINCIPLES:

- Enterprising - We are future-focused, and change-oriented, developing creative solutions to challenges that maximize our institutional, system and local resources.
- Empowerment – We develop and empower employees to make decisions to best serve students and stakeholders.
- Excellence – We strive to exceed expectations in all that we do.
- Diversity, Equity, and Inclusion – We seek to understand and appreciate the needs and experiences of every individual and actively work to provide genuine opportunities for everyone to succeed and participate in college activities and processes.
- Trust and Respect – We are committed to developing a culture based in processes and behavior that create trust and respect among all stakeholders.
- Collaboration – We connect and work together to achieve common goals while respecting needs and interests of stakeholders.
- Curiosity and Creativity – We constantly strive to understand, learn, change, and improve.
- Accountability – As individuals and groups, we willingly accept and take ownership of our successes and failures.

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers.mmb@state.mn.us. Please indicate what assistance is needed.