

**Minnesota State  
RIDGEWATER COLLEGE  
Hutchinson Campus  
Faculty Vacancy Notice**

Posting Date: October 25, 2021  
Position: Machine Tool Technology/Machinist Instructor  
Bargaining Unit: MSCF  
Employment Condition: Full-Time Unlimited  
PCN#: 00759560  
Start Date: Spring Semester 2022 (January 10, 2022)  
Salary Range: Commensurate upon prior work experience and education level  
Excellent Benefits Package

**Responsibilities:**

- Provide classroom, lab and online instruction in a team environment. Courses taught include all phases of manual and CNC machining and MasterCam and related Computer Aided Drafting courses.
- Prepare and update curriculum, participate in program activities with other manufacturing programs, and work with advisory committee and regional employers.
- Evaluate student learning, advise students, recruit students, and participate in orientation and promotional activities for the program.
- Oversee use of lab equipment and instructional supplies.
- Participate in professional development including activities related to content knowledge, teaching methods, technical skills, and study appropriate to the higher education environment.
- Participate in activities that provide service to the college and the community including committee assignments, promotion and outreach activities, and other needs within the department.
- Some travel between campuses is necessary (up to 40%).
- The applicant (the employee) should demonstrate a knowledge of and interest in diverse cultures and populations.

**ONLINE APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED**

Applications received by midnight Sunday November 14, 2021 will receive priority review

**Minimum Qualifications:**

*Education Requirement*

- Two year diploma in machine tool technology/machinist.

*Occupational Experience Requirement*

- Four full-time years (or equivalent) of verified related paid work experience in machine setup, programming, troubleshooting and operation of both manual and CNC equipment.

*Recency Requirement*

- One year of this work experience shall be within the five years immediately preceding the date of application for the credential field. The recency requirement shall be waived if the individual has two years of successful full-time (or equivalent) postsecondary teaching experience in the credential field within the last five years.

**For complete details refer to MnSCU Credential Guidelines at [www.cfc.mnscu.edu](http://www.cfc.mnscu.edu)  
Machine Tool Technology/Machinist Code #500125**

**Preferred Qualifications:**

- Experience with Parametric and CAM software
- Experience teaching or training including online, classroom, and lab courses
- Broad machining experience
- Evidence of excellent oral and written communication skills

# MINNESOTA STATE RIDGEWATER COLLEGE

## **Application Procedure:**

- Please apply online at <https://ridgewater.peopleadmin.com/postings/1571>

## **Applicants must include:**

- Online Employment Application
- Resume/Vitae
- Letter of Interest addressing the position qualifications
- Unofficial copy of college transcripts (official will be required upon hire)
- A list of three professional references with contact information

## **ONLINE APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED**

For further information please contact Jane Bohlsen [jane.bohlsen@ridgewater.edu](mailto:jane.bohlsen@ridgewater.edu) or 320-222-6075.

## **RIDGEWATER COLLEGE INSTITUTION INFORMATION:**

**EQUITY STATEMENT:** Ridgewater College is committed to providing welcoming and inclusive campuses that value and respect the unique experiences, needs and contributions of individuals and groups from every background and identity to ensure that each student, employee and community member has a genuine opportunity for participation and success.

**VISION:** Ridgewater College is a student-centered educational leader focused on innovation, excellence and affordability.

**MISSION:** Ridgewater College empowers diverse learners to reach their full potential and enrich their lives through personalized and relevant education in an accessible, supportive, and inclusive environment.

## **GUIDING PRINCIPLES:**

- Enterprising - We are future-focused, and change-oriented, developing creative solutions to challenges that maximize our institutional, system and local resources.
- Empowerment – We develop and empower employees to make decisions to best serve students and stakeholders.
- Excellence – We strive to exceed expectations in all that we do.
- Diversity, Equity, and Inclusion – We seek to understand and appreciate the needs and experiences of every individual and actively work to provide genuine opportunities for everyone to succeed and participate in college activities and processes.
- Trust and Respect – We are committed to developing a culture based in processes and behavior that create trust and respect among all stakeholders.
- Collaboration – We connect and work together to achieve common goals while respecting needs and interests of stakeholders.
- Curiosity and Creativity – We constantly strive to understand, learn, change, and improve.
- Accountability – As individuals and groups, we willingly accept and take ownership of our successes and failures.

## **RIDGEWATER'S COMMITMENT TO EQUITY AND INCLUSION:**

<https://www.ridgewater.edu/about/mission-vision-guiding-principles/>

## **DIVERSITY AND EQUITY PLAN:**

<https://www.ridgewater.edu/about/college-governance/diversity-equity/>

# MINNESOTA STATE RIDGEWATER COLLEGE

NOTICE: In accordance with the Minnesota State Colleges and Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

NOTICE: Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law.

As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

The employee should demonstrate a knowledge of and interest in diverse cultures and populations. All applicants must be able to lawfully accept employment in the United States at the time of employment. For TTY, call Minnesota Relay Service at 7-1-1- or 1-800-627-3529.

**Ridgewater College is an Equal Employment Opportunity Employer**  
**A MEMBER OF THE MINNESOTA STATE SYSTEM**  
**A Member of HERC Higher Education Recruitment Consortium [www.uppermidwestherc.org](http://www.uppermidwestherc.org)**