

NON- CASH DONATION FORM (4/18)

PLEASE COMPLETE AND SUBMIT THIS FORM TO THE FOUNDATION OFFICE AT THE APPROPRIATE ADDRESS AS SHOWN ABOVE.

The Foundation accepts on behalf of the college non-cash (in kind) donations for educational, scientific and charitable purposes to support the advancement of the college. Such donations may include materials, supplies, equipment, services, real and personal property, etc. All such contributions are the property of the Foundation until transferred to the college. If, at any time, the College determines that a non-cash gift is no longer providing the benefit originally intended, the gift may be re-assigned or sold. Please contact the Foundation to arrange your donation.

DONOR INFORMATION			
Company Name:		Individual Name:	
Address:	City:	State:	Zip:
Email:		Business or Home Phone:	
		Cell Phone:	

VEHICLE INFORMATION (title must be attached to this form). Skip this section if not donating a vehicle.			
Year:	Make:	Model:	
Odometer Reading (required):	Donor Tax ID/SSN (Required for vehicles):	Estimated Value*:	

EQUIPMENT, SUPPLIES OR OTHER ITEMS		
Description of Item	Serial Number	Estimated Value*:

Check here if the USE (rental/lease) of the above items is being donated rather than items themselves.

*Value: The donor must determine the fair market value of each item, in "as is" condition.

PURPOSE (Choose one)

Use by designated Department/Program: _____ Unrestricted
 Contact Person for RC Department/Program: _____

CERTIFICATION & SIGNATURE

By my signature below, I certify that the donated property is free from any liens, encumbrances and/or defects in title. I further certify this gift is given with no conditions attached.

Donor Signature: _____ Date of Donation: _____

APPROVAL & ACKNOWLEDGEMENT: Once approved by the appropriate faculty, Dean of Instruction, and Foundation, the donation of materials, supplies, equipment, etc. will be acknowledged with a gift receipt letter from the Foundation indicating the nature of gift, date of gift and other pertinent information necessary for donor's tax-reporting and for internal use. A copy of this NonCash Form will be provided with receipt letter. Donor should maintain documentation of value determination to be attached to the receipt letter for donor's tax purposes.

Questions? Contact Kelly Magnuson, Foundation Executive Director, 320-222-6094 or kelly.magnuson@ridgewater.edu

FOUNDATION USE ONLY:

Form received on _____ Receipt letter sent _____ Entered by _____ Scanned to file: _____