

MINNESOTA TRANSFER CURRICULUM

POLICY

Ridgewater College (hereinafter “the College”), as a member institution of the Minnesota State Colleges and Universities (Minnesota State), shall establish and implement the Minnesota Transfer Curriculum as the package of lower division general education requirements in compliance with [Minnesota State Policy 3.21 – Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum](#).

The Minnesota Transfer Curriculum (MnTC), established in Fall 1994, is the means by which students transfer their completed lower division general education requirements to any public college or university in Minnesota. Each receiving Minnesota State college or university shall accept a Minnesota Transfer Curriculum course, goal area, or entire curriculum as determined and documented by the sending Minnesota State college or university.

All MnTC courses shall be verified by the faculty of the College as meeting the goals and student competencies agreed upon by representatives of all public higher education systems in Minnesota.

All students who enroll at the College are eligible to complete the MnTC. Students who seek the Associate of Arts (AA) degree must complete the full MnTC. Students who seek the Associate of Science (AS) or Associate of Applied Science (AAS) degree must complete portions of the MnTC as specified in their program plans and in Ridgewater College’s Graduation Policy.

History:

05.29.2008 Adopted

07.26.2018 Updated MnSCU to Minnesota State

08.24.2021 Proposed – Reviewed for Equity Compliance

11.17.2021 Revised

12.15.2025 Proposed; 05.12.2026 Revised

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PROCEDURES**Implementation***Transfer Curriculum Goal Areas:*

The ten areas of the Minnesota Transfer Curriculum are:

- Goal 1: Communication
- Goal 2: Critical Thinking
- Goal 3: Natural Sciences
- Goal 4: Mathematical/Logical Reasoning
- Goal 5: History and the Social and Behavioral Sciences
- Goal 6: The Humanities and Fine Arts
- Goal 7: Human Diversity, Race, Power and Justice in the United States
- Goal 8: Global Perspective
- Goal 9: Ethical and Civic Responsibility
- Goal 10: People and the Environment

The College courses which apply to these goal areas shall be published on a list maintained by the office of the Vice President of Student Success.

Criteria:

The College shall use the criteria established for review of the Minnesota Transfer Curriculum to ensure consistent implementation across the Minnesota State system. Documents available for reference on the Minnesota State website (<https://www.minnstate.edu/board/procedure/321p1q1.html>) include:

- Checklist of Criteria for Evaluation of Courses Included in the Minnesota Transfer Curriculum
- Guidelines for the Review and Design of a Minnesota Transfer Curriculum
- Minnesota Transfer Curriculum Agreement

Courses:

New or revised courses proposed to be included in the Minnesota Transfer Curriculum shall be presented for approval to the Academic Affairs and Standards Committee (AASC). The AASC shall apply the criteria listed above to determine course eligibility and placement in Minnesota Transfer Curriculum goal areas.

Review:

The College shall implement a periodic review process for its Minnesota Transfer Curriculum and the courses included as required by Minnesota State.

Transfer of the Minnesota Transfer Curriculum*Transfer from a Minnesota State College or University:*

- When a Minnesota State college or university has determined that the entire Minnesota Transfer Curriculum has been completed by a student, the entire Minnesota Transfer Curriculum shall be accepted as complete for that student at the College.

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- When a Minnesota State college or university has determined that a Minnesota Transfer Curriculum goal area has been completed by a student, the goal area shall be accepted as complete for that student at the College.
- When a Minnesota State college or university has determined that a course meets goal area competencies for a student, the goal area competencies shall be accepted as meeting the same goal area at the College.

Transfer from the University of Minnesota:

- When the University of Minnesota has determined that the entire Minnesota Transfer Curriculum has been completed by a student, the entire Minnesota Transfer Curriculum shall be accepted as complete for that student at the College.
- If the student has not completed the entire Minnesota Transfer Curriculum at the University of Minnesota, the College shall determine how each course meets MnTC requirements for that student.
- If evidence is presented that another Minnesota State institution has assigned a University of Minnesota course to a goal area, the College shall accept the course as meeting the same goal area competencies for that student.

Transfer from Other Institutions:

- For course credits accepted in transfer from a regionally accredited institution, the College shall determine how each course meets Minnesota Transfer Curriculum requirements. If evidence is presented that another Minnesota State institution has assigned an accredited institution course to a goal area, the College shall accept the course as meeting the same goal area competencies for that student.
- If evidence is presented that another Minnesota State institution has assigned a non-accredited institution course to a goal area, the College will NOT accept the course as meeting goal area competencies. Students with courses from non-regionally accredited institutions must demonstrate learning outcomes by choosing from an option based on the College's Credit by Examination/Prior Learning Experience Policy.

Credit for Prior Learning

If evidence is presented that another Minnesota State institution has assigned Minnesota Transfer Curriculum goal area credit under a Credit for Prior Learning evaluation, the College shall accept the credit as meeting the same goal area competencies for that student in compliance with [Minnesota State Procedure 3.21.1](#). Common methods of awarding this type of credit include portfolio or Prior Learning Experience, Advanced Placement scores, International Baccalaureate transcripts, and College Level Examination Program scores.

Grade Requirements

The College shall accept Minnesota Transfer Curriculum courses, completed goals areas, and the entire Minnesota Transfer Curriculum with the passing grades earned at the sending system college or university. Compliance with this Minnesota State policy means that the College will accept D grades in Minnesota Transfer Curriculum-assigned courses only, effective for students enrolling in Spring Semester 2008 and beyond. In order to complete the Minnesota Transfer Curriculum (MnTC) a student must have a

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2.0 GPA within the MnTC. This includes all MnTC courses transferred into the College as well as MnTC courses completed at the College. This GPA calculation will be made in the general education requirement section of a student's degree audit.

As specified in the College Graduation Policy, students must meet the grade requirements established by the College for a specific program and degree. The calculation of this GPA will be based on Ridgewater College courses only and is the GPA that will appear on the College transcript.

Disseminating Information

MnTC Course, Policy and Program Information:

The College shall publish the following information on the the College website, and on this website: www.mntransfer.org:

- A current list of Minnesota Transfer Curriculum courses
- Information related to this MnTC policy and procedures
- Academic program requirements that include Minnesota Transfer Curriculum goal areas
- Appeal process information

MnTC Audit:

The College shall provide a MnTC audit to accompany outgoing transcripts to all Minnesota State colleges and universities and to the University of Minnesota, regardless of the program(s) the student pursued or completed at the College.

Student Responsibility

The student is responsible for arranging for an official transcript and any other required supporting documentation.

Student Appeal

MnTC Transfer Course Appeal:

The transcript evaluation provided to the student will show how transfer courses were applied to Minnesota Transfer Curriculum goal areas within the requirements of the student's program of study at the College. If a student has questions about the application of transfer courses to MnTC goal areas, the first step is to contact the Transcript Evaluator for an explanation. If a mistake has been made or new evidence from the sending institution is presented, the goal area assignment will be corrected. To contact the Transcript Evaluator for a Transfer Review, log into [eServices](#) and under "Academic Records" click "Transfer Review" and follow the instructions listed there.

In the event of continued disagreement regarding the assignment of transfer courses to goal areas, a student may appeal within one month of receiving the evaluation.

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158 *Before You Appeal:*

159 Work with your advisor to review your Degree Audit/DARS report to discuss appealing transfer credit
160 decision before submitting and appeal.

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162 *To File a Transfer Appeal:*
163 Log into [eServices](#) and under “Academic Records,” click “Transfer Review.” Find the Transfer Review that
164 was denied under the Check Status tab, click the Appeal button and follow instructions.

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166 *System-Level Appeal:*
167 If the student is not satisfied with the College transfer appeal decision, the student may submit a request to
168 the Minnesota State Senior Vice Chancellor of Academic and Student Affairs or their designee for a
169 system-level appeal.

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171 *History:*

172 *05.29.2008 Adopted*

173 *11.17.2015 Final - Mandatory Minnesota State Update regarding Residence*

174 *07.26.2018 Proposed; 09.14.18 Revised*

175 *08.24.2021 Proposed – Reviewed for Equity Compliance*

176 *11.17.2021 Revised*

177 *12.15.2025 Proposed; 05.12.2026 Revised*