

To All International Students:

Ridgewater College is a two-year institution with offerings in technical/occupational and transfer/liberal arts education. Ridgewater welcomes your interest in enrollment.

The following requirements are necessary for your acceptance at Ridgewater College. Please submit all forms, letters and records in English.

1. **APPLICATION FORM:** Complete the Application for Admission of International Students – incomplete applications will be returned to the student.
2. **APPLICATION FEE:** Enclose the application fee of \$20 (non-refundable) in United States currency.
3. **TRANSCRIPTS:** A certified English translation of your high school transcripts and any post-secondary transcripts you may have. Transcripts must be originals, not photocopied.

If you think you may have transfer credits from any non-U.S. institution(s) that will apply to specific requirements of the degree you are working on at Ridgewater College, you must provide an original transcript and an English translation (if applicable) for each institution to the Ridgewater Admissions office.

Additionally, you must send your transcript(s) and English translation(s) to Education Credential Evaluators, Inc. (ECE) in Milwaukee, Wisconsin. You can complete an online application or download their application for this evaluation at their website: www.ece.org or request an application form from our admissions office.

When you complete the ECE application form:

For Type of Evaluation – select the Catalog Match (cost \$270, less than the cost of two semester credits)

For Mailing Instructions – Have them mail one copy of the evaluation to the following address:

Ridgewater College
Transcript Evaluator
2101 15th Ave NW
Willmar, MN 56201

4. **ENGLISH PROFICIENCY:** Provide documentation in one of the following ways: TOEFL (Test of English as Foreign Language) and have the score sent to the Ridgewater College Admissions office. The institutional number for the Hutchinson campus is 7630 and the Willmar campus is 6949. You must have a minimum score of 500 (paper-based total), 173 (computer-based total) or 61 (internet-based total) or completion of ELS (English Language School) level 109 or successfully complete the equivalent of one semester of a Freshman English sequence with a grade of “C” or better at an accredited United States college or university. For more information on TOEFL, see their website at: www.toefl.org.

5. **FINANCIAL STATEMENT:** Complete the enclosed Financial Statement Form. You must furnish a certified bank statement from the student's bank, family/official sponsor or U.S. Embassy showing a minimum balance of \$17,180. This amount of financial support and the account must have been in existence for six months or more. Ridgewater College charges in-state tuition rates for international students.
6. **REFERENCES:** Provide letters of recommendation from two people; they should include a former teacher, public official, or a friend who will recommend you as a good citizen who would benefit from a college experience.
7. **IMMUNIZATIONS:** You must provide written proof of immunization against Measles, Rubella, Mumps, Diphtheria and Tetanus.
8. **INSURANCE:** All international students and visiting scholars engaged in educational activities are required to purchase the Minnesota State Colleges and Universities international student accident and illness insurance plan, unless they can provide written verification that their government or sponsoring agency accepts full responsibility for any medical claims that might occur. Annual payment will be required and is due upon registration for classes. Forms can be completed upon arrival at Ridgewater College.

When I have received all of the above, I will be happy to send you a letter of acceptance and an I-20 form. **You will then need to pay the SEVIS I-901 fee.** For SEVIS I-901 fee instructions, go to www.FMJfee.com. Applicants applying outside the U.S. need to take their valid passport, I-20 and proof of financial support for one year to the nearest U.S. Embassy or Consulate. You will not be contacted until all application materials have been received.

Please feel free to e-mail me with any questions or to verify I have received your application materials.

Sincerely,

Jehana Schwandt
Admissions/Academic Advisor
Jehana.Schwandt@ridgewater.edu

THINGS YOU NEED TO KNOW

HOUSING

There is no on-campus housing available on either campus. Students are responsible for finding their own housing. Information on housing can be found on our website at www.ridgewater.edu.

TRANSPORTATION

Students must arrange for their own transportation. Public transportation is limited.

EMPLOYMENT

The U.S. Immigration and Naturalization Service will not grant you permission to work off-campus unless you have successfully completed one academic year and can document an unforeseen change in your financial situation that occurred after you entered the United States. If you cannot assume full financial responsibility for your total proposed period of study, we urge you to delay coming to Ridgewater College until you can do so.

FINANCIAL AID/ASSISTANCE

Financial Aid is not available for international students.

ENROLLMENT

International students are required to be enrolled in at least 12 credits per semester.

COMMUNITIES

For more information about the Hutchinson and Willmar communities, please see the following websites: www.hutchinsonchamber.com www.willmarareachamber.com

ADDITIONAL DOCUMENTS REQUIRED

Upon arrival in the U.S., you will need to present your I-94 (usually stapled to your passport) and your most recent VISA stamp.

RIDGEWATER COLLEGE
APPLICATION FOR ADMISSION OF INTERNATIONAL STUDENTS
 (This application and supporting documents become the property of Ridgewater College.)

Desired Enrollment Date: Year _____ Fall Semester Spring Semester Campus
 You Want to Attend: Willmar Hutchinson

 Last Name (Family Surname) First (Given-Personal) Middle

 Home Country Address Street City State/Providence

 Country Postal code () Area Code Telephone E-Mail Address

 City & Country of Birth Date of Birth

 Country of Nationality Country of Citizenship

 Exact Mailing Address Street City State/Providence Country

 Social Security Number Country of Citizenship Permanent Resident of Country

Many colleges/universities use social security numbers for student identification purposes on student records. Providing your social security number is voluntary. If you do not provide this number, your application will still be processed. This data is requested for purposes of administration, program evaluation and consumer data. Your number also may be used to create summary information about MnSCU programs through data matches with other state agencies.

 Name of Program or Major Your Native Language

You should arrange for Ridgewater College to receive official transcripts of all academic work completed in the United States and certified true copies or originals of academic work completed in a foreign country. Documents must be dated and stamped and will become the property of Ridgewater College. Records should list the subjects studied and the grades or other evidence that each individual subject was completed to the satisfaction of the authorities in charge. Records should also include certified copies of any diplomas, degrees or other certificates received. **All records must be in English. If official document is in language other than English, a certified literal translation is required along with the original document.** Since certificates and records filed for examination are not ordinarily returned, you should send certified/official attested photocopies of documents that cannot be easily replaced. **UNCERTIFIED PHOTOCOPIES ARE NOT ACCEPTABLE. A DETAILED DESCRIPTION OF ALL FOREIGN POST-SECONDARY COURSEWORK MUST ACCOMPANY THIS APPLICATION.**

EMERGENCY CONTACTS

In the United States:

 Name (Last, First, Middle) Relationship

 Street Address, City, State, ZIP code Telephone Number

In Home Country:

 Name (Last, First, Middle) Relationship

Street Address, City, State, Mailing/ZIP code

Telephone Number

EDUCATION DATA

High School Diploma or GED received at _____ on _____
Name of School Date

List any other post-secondary institution attended:

College/University/Institution City State Country Dates of Attendance Degree Earned

College/University/Institution City State Country Dates of Attendance Degree Earned

Are you currently enrolled in another school? Yes No If yes, where? _____

****REQUEST FOR CONFIDENTIAL INFORMATION****

Providing the following information is voluntary. This information will assist Minnesota State Colleges and Universities in evaluating student recruitment and retention policies; it will not be used as a basis for admission.

Gender: Male Female

Are you Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture, regardless of race?) Yes No

Race and ethnic background (select any that apply):

- American Indian or Alaska Native** – A person having origins in any of the original peoples of North, Central or South America and who maintains tribal affiliation or community attachment
- Asian** – A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent
- Black or African American** – A person having origins in any of the black racial groups of Africa
- Native Hawaiian or other Pacific Islander** – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- White** – A person having origins in any of the original peoples of Europe, the Middle East or North Africa

What is the highest level of education for your parent(s)/guardian(s)?

Please respond for the parent(s), step-parent(s), adoptive parent(s) or guardian(s) who raised you. Check only one box for each parent/guardian.

Parent/Guardian #1 No high school diploma High school diploma Some college Two-year college degree/diploma
 Bachelor's degree or higher Not sure/don't know

Parent/Guardian #2 No high school diploma High school diploma Some college Two-year college degree/diploma
 Bachelor's degree or higher Not sure/don't know

Due to the occasional receipt of falsified documents, it is sometimes necessary for Ridgewater College to request verification of your records from the issuing body. By your signature below, you are certifying that all records which accompany this application and all information given herein are complete and accurate. Your signature also signifies your agreement to comply with the regulations of Ridgewater College.

Signature: _____ Date: _____

PLEASE RETURN THIS FORM AND ALL SUPPORTING DOCUMENTS TO:

Ridgewater College
Admissions Office
2101 15th Ave NW
Willmar, MN 56201 U.S.A.

NOTE: The college/university is asking you to provide information that includes private and/or confidential information under state and federal law. The college/university is asking for this information in order to process your application.

You are not legally required to provide the information the college/university is requesting; however, the college/university may not be able to effectively process your application if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- to other schools in which you seek or intend to enroll, or are enrolled, if you are first notified of the release;
- to federal, state or local officials for purposes of program compliance, audit or evaluation;
- as appropriate in connection with your application for, or receipt of, financial aid;
- to your parents, if your parents claim you as a dependent student for tax purposes;
- if the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and to an organization engaged in education research or accrediting agency.

Minnesota State Colleges and Universities abide by the provisions of Title IX and other federal and state laws forbidding discrimination on the basis of sex, race, color, national origin or handicap and all other state and federal laws regarding equal opportunity. This document can be made available in alternate formats, such as large print or cassette tape, upon request by calling (800) 722-1151 or via your preferred Telecommunications Relay Service.

If you have been arrested, charged or convicted of any criminal offense, you should investigate the impact that the arrest, charge or conviction may have on your chances of employment in the field you intend to study or on your chances to obtain federal, state and other higher education financial aid.

The Minnesota State Colleges and University system is an Equal Opportunity employer and educator.

SEVIS Fee Information

What is the SEVIS fee?

This SEVIS fee is required of all foreign nationals who come to the United States for the purpose of pursuing a full course of study in institutions such as colleges, universities, and language training programs. It is payable one time for each single educational program in which an F-1, F-3, M-1 or M-3 student participates, extending from the time the student is granted F-1, F-3, M-1 or M-3 status to the time the student falls out of status, changes status, or departs from the U.S. for an extended period of time.

How much is the SEVIS fee?

The SEVIS fee is US \$200. This fee is separate from, and in addition to, the visa application fee. The SEVIS fee must be paid over the Internet or by mail. It cannot be paid at a U.S. embassy or consulate, and it cannot be paid at port of entry.

How do I pay the fee?

The fee can be paid to the DHS by mail or online and must be accompanied by a Form I-901.

To pay by mail or online

Download or locate the form from www.FMJfee.com.

Financial Statement
For International Student Application

IMPORTANT: RETURN THIS WITH YOUR APPLICATION FOR ADMISSION. FAILURE TO RESPOND TO ALL QUESTIONS, REQUIREMENTS, AND BLANKS WILL DELAY THE PROCESS OF ADMISSION.

- Admission may be denied if student indicates insufficient amount of support to cover cost.
- The ESTIMATED cost of attending Ridgewater College is approximately \$17,180. Verification of an additional \$5,500 is needed if you are bringing a spouse and \$2,700 for each child.
- The U.S. Immigration and Naturalization (INA) requires that admission decisions be based on academic acceptance and evidence of adequate funds to meet college expenses for the first year and for the entire period you plan to study in the United States.
- Students holding student visas (F-1) or exchange visas (J-1) will not be authorized to work. You are NOT permitted to work full-time during the nine-month academic year. Dependents of F-1 visa holders, having an F-2 visa, are never permitted to work.
- Grey areas must be signed and all appropriate sections must be completed or the form will be returned to the student for completion.

APPLICANT'S NAME		
_____	_____	_____
(Last or Family Name)	(First or Given Name)	(Middle Name)

**PLEASE INDICATE THE SOURCES OF FINANCIAL SUPPORT AND AMOUNT YOU ANTICIPATE RECEIVING
IN U.S. DOLLARS TO COVER YOUR FIRST YEAR.**

1. Personal Resources: U.S. \$ _____
(Original bank statements must be enclosed to verify amounts.)

2. Parents or Sponsor: U.S. \$ _____
(Official Certification Form and Original Bank Statement must be enclosed.)
PARENT OR SPONSOR MUST SIGN ON SIDE 2 OF THIS FORM.

3. Government Scholarship: U.S. \$ _____
(A signed copy of your letter of award must be enclosed.)

4. Other Sources:
(Please specify and provide signed affidavits from authorized persons or agencies.)

_____ U.S. \$ _____
_____ U.S. \$ _____

*** TOTAL** U.S. \$ _____

*The total funds available should be equal to or higher than \$17,180, the estimated cost of attending Ridgewater College for a calendar year.

--PLEASE TURN OVER--

PARENT OR SPONSOR: Please fill out information below.

OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS FROM PARENT OR SPONSOR

This is to certify that I have read the information furnished by the applicant on this form, that it is true and accurate, and that the funds are available and will be provided as specified. Original bank statement must be attached. This amount of financial resources in U.S. dollars and the account must have been in existence for six months or more.

(Name of parent, relative, sponsor)

(Relationship to applicant)

(Street and Number)

(City)

(State/Country)

(ZIP)

(Signature of parent, relative, sponsor)

(Date)

APPLICANT: Please fill out information below.

OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS

I certify that the total amount of money that I have for my first year of study at Ridgewater College (including funds for spouse and children, if applicable) is \$ _____ and the total amount available for each subsequent year of study is \$ _____. Further, I certify that the information provided is correct and complete, and that I shall notify Ridgewater College of any change in my financial circumstances. I understand that inaccurate information can be cause for terminating enrollment at Ridgewater College.

(Signature of applicant)

(Date)

IF APPLICABLE, LIST ANY INDIVIDUALS WHO WILL BE ACCOMPANYING YOU:

Name

Relationship to You

Birthdate

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

RIDGEWATER COLLEGE

Willmar and Hutchinson Campuses

**ESTIMATED COSTS FOR INTERNATIONAL STUDENTS
FOR ONE YEAR**

These totals are estimates and should be used as a guide for securing financial resources.

Resident Tuition/fees **\$4324**

(Based on 12 credits per semester at \$180.20 per credit)

**International students are required to enroll in at least
12 credits a term.**

Books **\$1200**

Room and Board **\$5,800**

Personal Expenses **\$4500**

Student Health Insurance **\$1356**

(paid at start of first semester covers one year)

Total expenses for one year **\$17,180**

For admission purposes, students must provide documented proof of \$17,180.

Verification of an additional \$5,500 is required if bringing a spouse, and \$2,700 for each child.

All amounts subject to change for each academic year

**ATTENTION ATHLETES: The Student Health Insurance listed above
does not cover any of the costs related to a sports injury. Athletes will need to pay
for additional insurance depending on which sport they participate in.**

Wrestling and Softball – estimated additional cost \$ 300

Football, Basketball, Baseball – estimated additional cost \$500

Immunization Record for Students Attending Post-Secondary Schools in Minnesota

Students: Return this completed form to the post-secondary school you will be attending before enrolling.

Student Name (Last, First, M.I.)	Date of Birth	Student ID Number	Date of Enrollment (Mo/Yr)
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Minnesota Law (M.S. 135A.14) requires proof that all students born after 1956 are vaccinated against diphtheria, tetanus, measles, mumps, and rubella, allowing for certain specified exemptions (see below). Any non-exempt student who fails to submit the required information within 45 days after first enrollment cannot remain enrolled. This form is designed to provide the school with the information required by the law and will be available for review by the Minnesota Department of Health and the local health agency.

Part 1: Students graduating from a Minnesota high school in 1997 or later

I have previously met the MMR (measles, mumps, rubella) and Td (tetanus, diphtheria) requirements because I graduated from a Minnesota high school in 1997 or later.

Student's signature _____ Date _____

Name of high school:	City:	Date of graduation:
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Part 2: Transfer student from another Minnesota college

I am exempt from these requirements because my admission records indicate I have met the requirements as an enrolled student in another post-secondary school in Minnesota. Student's signature _____ Date _____

Name of previous Minnesota college:	Dates of enrollment: from _____ to _____
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Part 3: Students who graduated from a Minnesota high school before 1997 or **students from out of state**

	Mo/Day/Yr	Mo/Day/Yr
Tetanus/diphtheria (Td or Tdap) (at least one dose required within past 10 years)		
Measles/mumps/rubella (MMR) (at least one dose required at or after 12 months of age)		

I certify that the above information is a true and accurate statement of the dates on which I was vaccinated.

Student's signature _____ Date _____

Part 4: Other exemption(s): A physician's signature is required for a medical exemption, and a notary's signature is required for a conscientious exemption

Medical Exemption: The student named above lacks one or more of the required immunizations because he/she: (Check all that apply and fill in the appropriate blanks.)

_____ has a medical problem that precludes the _____ vaccine
 _____ has not been immunized because of a history of _____ disease
 _____ disease has laboratory evidence of immunity against _____ disease

Physician's signature _____ Date _____

Conscientious Exemption: I hereby certify by notarization that immunization against _____

_____ disease is contrary to my conscientiously held beliefs.

Student's signature _____ Date _____

Subscribed and sworn to before me this ____ day of _____, 20____.

Signature of notary _____