



Scholarship Awards Dinner FAQs

1.	Who should I contact with any questions about the Awards Dinner event?
	Contact Sheila Saiko, Scholarship Coordinator, 320-222-6095 or sheila.saiko@ridgewater.edu
2.	What is the dress code for the event?
	We recommend "business casual" attire. Suits and ties are not required, but jeans/sweatshirts/t-shirts are not appropriate.
3.	How do I RSVP for the event?
	There are several ways to register: You may register online through our EventBrite online site, or by email or phone call to Sheila Saiko. Postcard RSVPs are not being mailed out this year.
4.	What is the cost to attend the event?
	There is no cost to our attendees. The Foundation pays for this event.
5.	I have a conflict and cannot attend the event – will I lose my scholarship if I'm not there?
	While we strongly encourage every student to make every effort to attend this event, we do understand that there are conflicts. Failure to attend does not affect your scholarship award, so long as you let us know ahead of time that you cannot attend.
6.	How long does the event last?
	This event typically lasts 1.5 - 2 hours.
7.	Do I have to bring my printed ticket from EventBrite to the event?
	No, we will have your name on our master check-in sheet at the Registration Table the night of the event so you don't need a printed ticket.

8.	The name on the Event Brite registration/ticket doesn't match the name of the actual attendee. Is that okay?
	Yes, but you need to let us know about the name change <i>before</i> the day of the event so we can update our registration records.
9.	How many guests can I bring to the event?
	Each invited guest (including students) is limited to 2 guests, maximum. We use assigned seating and try to seat each student and his/her guests with the donor of the scholarship(s) if at all possible.
10.	I'm a student recipient and I heard I have to give a speech. Is that true?
	Only a few select students will be asked in advance of the event to be our student speakers at the Awards Dinner. All other student recipients will be guests whose names are announced and recognized during the event – no speaking involved!
11.	I'm a donor/sponsor of a scholarship and I'm not comfortable speaking in front of groups.
	<p>This year, we are giving donors/sponsors the opportunity to opt out of speaking and presenting their award. We will have a Master of Ceremonies who will do the speaking and presentations of the majority awards*. However, all students and their scholarship donors will still be called to the stage to be announced and recognized.</p> <p>*If a donor/sponsor does want to present their own scholarship, we can help prepare a brief script of what is to be said. The script will be available for pick up at the check-in table. [If you wish to prepare your own script, please let us know].</p>
13.	As the donor/sponsor of a scholarship, I would like to get some information on my student recipient(s).
	We are including your student recipient names and photos in this year's mailed invitation letter. Additional information on the students is available upon request and will be sent at the earliest possible opportunity following the Awards Dinner event.
14.	What if my student recipient is unable to attend?
	All awarded scholarships will be included in the awards program, regardless of whether a student is able to attend.